



Policy 115 – Privacy Policy

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Procedure Owner: Executive Director – Jami Haberl

Board of Director Approval: Chair – A.J. Mumm

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References and Related Information

- Safeguard Iowa Partnership Bylaws

Related Corporate Policies

- POL 109 Confidentiality
- POL 111 Code of Ethics

Purpose

Safeguard Iowa Partnership places a high priority on protecting your privacy. This privacy policy was created in order to demonstrate Safeguard Iowa Partnership's firm commitment to the privacy of our partners and website users. This policy explains what types of information is collected by the Safeguard Iowa Partnership website www.safeguardiowa.org and how this information is used.

Applicability

This guideline applies to Safeguard Iowa Partnership website.

Definitions



Cookies – a small string of text that a website can send to your browser. A cookie cannot retrieve any other data from your hard drive, pass on computer viruses, or capture your e-mail address.

What Personally Identifiable Information is Collected

- Safeguard Iowa Partners that register for www.safeguardiowa.org and individuals that sign up to receive Safeguard Iowa Partnership e-communications voluntarily provide us with contact information (such as name and e-mail address).
- We may use this information for specific, limited purposes.
- You may always “unsubscribe”, either now or at any time in the future, if you do not wish to receive the messages.

IP Addresses

- Safeguard Iowa Partnership uses visitors IP address to help diagnose problems with our server, to administer www.safeguardiowa.org and for statistical metrics used to track website visitor traffic.

Cookies

- www.safeguardiowa.org uses “cookie” messages to automatically help provide better services. The cookies remind Safeguard Iowa Partnership who the visitors are and their preferences for our website based on what they've done and told us before.
- The “cookie” is placed in your computer and is ready when you come back to our website.
- Cookies let us take you to the information and features you're particularly interested in. They also let us track your usage of www.safeguardiowa.org so we know which parts of our sites are most popular.
- You can reject cookies or cancel them by instructing your web browser accordingly.

How Your Information May Be Used

- We use personal information to provide the visitors with personalized service; to send e-mail alerts; to answer requests; to process membership application; etc.
- Visitors may choose to opt out at any time, which will cease all communications from Safeguard Iowa Partnership.
- Safeguard Iowa Partnership may also use information to track visitors of our website. This lets us see which of our features are the most popular so we can better serve our users' needs. It also lets us provide aggregate data about our traffic (not identifying each visitor personally, but showing how many visitors used which features, for example) to outside parties.



Email Privacy

- Safeguard Iowa Partnership does not sell or rent e-mail addresses to anyone.

External Links

- www.safeguardiowa.org includes links to external websites. These links do not fall under the www.safeguardiowa.org domain, and the Safeguard Iowa Partnership is not responsible for the privacy practices or the content of external websites. Use of any linked website is solely at the visitors own risk.

Modifications

- Safeguard Iowa Partnership may amend this privacy policy from time to time; please review it periodically.
- Safeguard Iowa Partnership maintains the options to modify this policy at any time by electronic notice posted on our website. Your continued use of our website after the date that such notices are posted will be deemed to be your agreement to the changed terms.

Failure to adhere to this policy will result in discipline, up to and including separation of employment or service with Safeguard Iowa Partnership.